

# RAJA RAMMOHUN ROY LIBRARY FOUNDATION

Autonomous organization, Ministry of Culture, Government of India

Block: DD-34, Sector-I, Salt Lake City

Kolkata - 700 064

Minutes of the 99<sup>th</sup> Meeting of the Foundation held on 24<sup>th</sup> November, 2021 (Wednesday) at 11.00 A.M. in the Conference Room of Raja Rammohun Roy Library Foundation at Block-DD-34, Salt Lake City Kolkata 700 064.

## Members Present:

- |   |                  |
|---|------------------|
| 1. Shri Partha Sarthi Sen Sharma, IAS<br>Hon'ble Chairman, RRRLF & Additional Secretary<br>to the Govt. of India, Ministry of Culture | Chairman         |
| 2. Prof. B. D. Kumbar<br>President, Indian Library Association  | Member           |
| 3. Dr. K. Sreenivasarao, Secretary, Sahitya Akademi   | Member           |
| 4. Shri P. Stobdan  | Member           |
| 5. Prof. Uma Kanjilal   | Member           |
| 6. Prof. Arunoday Saha  | Member           |
| 7. Shri Venkatesubramanian Narayanan  | Member           |
| 8. Prof. Heeraman Tiwari  | Member           |
| 9. Shri Prafulla Ketkar   | Member           |
| 10. Prof. Ajay Pratap Singh<br>Director General, RRRLF  | Member-Secretary |

## The following members attended through online:

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|-------------------------------------|--------|
| 11. Prof. Chakradhar Tripathi       | Member |
| 12. Prof. Ishwar Sharan Vishwakarma | Member |

## The following members could not attend the meeting:

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| 13. Prof. S. R. Leela  | Member |
| 14. Shri Rantidev Sengupta   | Member |
| 15. Prof. Shankar Saran  | Member |
| 16. Prof. Rajaneesh Kumar Shukla   | Member |
| 17. Prof. Nani Gopal Mahanta   | Member |
| 18. Shri Govind Prasad Sharma, Chairman, National Book Trust                     | Member |
| 19. Joint Secretary to the Govt. of India, MoC                                   | Member |
| 20. Representative of Ministry of Human Resource Development<br>GoI, New Delhi   | Member |
| 21. Representative of Ministry of Social Justice & Empowerment<br>GoI, New Delhi | Member |
| 22. Representative of Ministry of Finance, GoI, New Delhi                        | Member |

**Item 1: Welcome by the Chair**

At the very outset, Shri Partha Sarthi Sen Sharma, Chairman, RRRLF extended warm welcome to all the members of the Foundation and introduced himself to the house. All members introduced themselves with a brief about their current activities and associations to the newly appointed Chairman. After that the itemwise agenda points was taken up for deliberation.

**Item 2: To confirm the Minutes of the 98<sup>th</sup> Meeting of the Foundation held through video conferencing (GoTo Meeting) on 9<sup>th</sup> July, 2020 at 3.00 p.m.**

Minutes of the 98<sup>th</sup> Meeting of the Foundation held through video conferencing (GoTo Meeting) on 9<sup>th</sup> July, 2020 were confirmed.

**Item 3: Action taken on the recommendation of the 98<sup>th</sup> meeting of the Foundation held on 9<sup>th</sup> July, 2020 at 3.00 p.m.**

Noted and approved with the following observations:

*Item 2: To confirm the Minutes of the 98<sup>th</sup> Meeting of the Foundation held on 9<sup>th</sup> July, 2020*

*The Minutes of the 98<sup>th</sup> Meeting of the Foundation held on 9<sup>th</sup> July, 2020 were Confirmed*

*Item 3: To constitute various committees and sub-committees of RRRLF – Constitution of various Committees were taken up at item no. 11 of the Agenda.*

*Item 4: To report progress of work since 97<sup>th</sup> Meeting of the Foundation*

*No Comments*

*Item 5: To approve the Annual Accounts for the year 2019-20 for placing before the Principal Director General of Audit, Central, Kolkata for audit purpose – As the Annual Report along with Audited Accounts has already been placed before both the Houses of the Parliament, the Committee did not give any comment.*

**Item 4: Progress of work after the 98<sup>th</sup> Meeting of the Foundation held on 9<sup>th</sup> July, 2020 at 3.00 p.m.**

a) Noted.

b) Noted

c) Noted

d) Noted

Besides, it is decided by the Committee to have Chairman's nominee for all states in their State Library Committee / State Library Planning Committee for promoting state participation and fund utilization. For this, the Director General, RRRLF is authorized to recommend the Chairman's nominee for all States / UTs in consultation with all Foundation Committee members.

The Committee suggested to develop and introduce a quality MIS system for RRRLF.

The Committee also recommended to hold Foundation Committee Meeting quarterly for frequent assessment of RRRLF activities.

**Item 5: To consider the Audit Report on the Annual Accounts for the year 2019-20 submitted by the Office of the Director General of Audit, Central, Kolkata for placing before both the Houses of the Parliament.**

Noted, Shri Bijoy Chakraborty, Internal Audit was invited by the Chairman, RRRLF for providing his comments on the Audit Report. Shri Chakraborty had provided his overall observations on the annual Accounts of the Foundation and Audit report, thereon, the committee noted the observations.

**Item 6: To approve the Annual Accounts for the year 2020-21 for placing before the Director General of Audit, Central Kolkata for audit purpose. The Committee may also consider and approve the Annual Report of the Foundation for the year 2020-21.**

The Committee approved both Annual Accounts and the Annual Report of the Foundation for the year 2020-21.

However, the Committee decided that in future the Annual Report may be circulated well in advance before commencement of the Foundation meeting.

**Item 7: To Consider proposal regarding establishment of Maharaja Chhatrasal Library at Damoh, Madhya Pradesh.**

After a long deliberation only the proposal 1 has been approved with a condition that the District Administration will submit a written consent for continuous functioning of this library in future years.

The Committee dropped the proposal 2.

**Item 8: To consider new initiatives to be undertaken by the RRRLF under the proposed Non-matching Schemes.**

The Committee appreciated the purpose and motive behind these schemes and constituted a new Sub-committee to decide the component and modalities of these schemes to make them more effective and sustainable with the following members:

1. Prof. Heeraman Tiwari	
2. Shri Venkatesubramanian Narayanan	Member
3. Dr. K. Sreenivasarao	Member
4. Prof. Uma Kanjilal	Member
5. Prof. Arunoday Saha	Member
6. Prof. Ajay Pratap Singh	Member Secretary

**Item 9: To consider the introduction of a new Matching Scheme of Assistance towards Development of 'Library on Wheels Services'.**

Approved with the following observations:

a) The State/UT authority will have to provide an undertaking to continue 'Library on Wheels Services' after successful operation of three years.

b) In the initial year the non-recurring assistance for Computer, Furniture and other expected support will be given with an extent of assistance upto a maximum limit of Rs. 3,63,500.00 (Rupees three lakh sixty three thousand five hundred).

c) For next consecutive two years (after first year) from the receipt of first assistance, an additional incentive assistance upto a maximum limit of total Rs. 3,18,000/- (Rupees three lakh eighteen thousand) will be provided, on half yearly basis (Rs. 1,59,000/- each), subject to successful operation of the 'Library on Wheels Services'.

d) The Committee suggested that the name of Raja Rammohun Roy Library Foundation should be prominently visible on the bus under 'Library on wheels Services'.

Further, the committee suggested that RRRLF should prepare a Logo and Tag-Line for display on buses under 'Library on Wheels Services' and on all RRRLF beneficiary libraries (under various matching non-matching schemes), and to be placed before the foundation in its next meeting.

**Item 10: To consider signing of MoU between RRRLF and IGNOU authority for supply of study materials of IGNOU to the public libraries in India under Central Book Selection Scheme of RRRLF.**

Approved for Matching Book selection schemes. However, the Foundation advised to place separate MoUs with other organizations i.e. Sahitya Akadami, NCERT, NBT etc. in similar manner and such cases brought to the Foundation for approval before implementation. This should be kept in mind the modalities and understanding may differ from organization to organization while preparing the MoU.

**Item 11: To constitute various Committees and sub-committees as may be required.**

The Foundation recommended the names of the following Administrative Committee and Sub-Committees:

**A. Administrative Committee:**

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|--|----------|
| 1. Shri Partha Sarthi Sen Sharma, IAS  | Chairman |
| Hon'ble Chairman, RRRLF & Additional Secretary<br>to the Govt. of India, Ministry of Culture |          |
| 2. Prof. Ishwar Sharan Vishwakarma   | Member   |
| 3. Prof. Uma Kanjilal  | Member   |
| 4. Prof. Arunoday Saha   | Member   |

5. Shri Venkatesubramanian Narayanan
6. Prof. Heeraman Tiwari
7. Dr. K. Sreenivasarao  
Secretary, Sahitya Akademi
8. Prof. Ajay Pratap Singh  
Director General, RRRLF

Member  
Member  
Member  
Member  
Member-Secretary

As per the provision of the RRRLF Memorandum of Association, following Government officials will also be the member of Administrative committee:

- a) Financial Advisor, Ministry of Culture
- b) Representative of the Ministry of Culture

#### **B. Central Book Selection Committee:**

The Foundation felt that it is not required to have a separate Central Books Selection committee and the foundation will take final decision regarding selection of books. Following members of the foundation will initially recommend titles from the publisher's catalogues and list of submitted titles:

1. Shri P. Stobdan
2. Prof. Uma Kanjilal
3. Prof. Arunoday Saha
4. Shri Venkatesubramanian Narayanan
5. Prof. Heeraman Tiwari
6. Shri Prafulla Ketkar
7. Dr. K. Sreenivasarao  
Secretary, Sahitya Akademi
8. Prof. B. D. Kumber  
President, Indian Library Association
9. Prof. Ajay Pratap Singh  
Director General, RRRLF

Convener  
Member  
Member  
Member  
Member  
Member  
Member  
Member  
Member-Secretary

The designated Foundation members will submit their recommended list of titles to the Foundation Committee for final selection of books. Further, the members of the Foundation expressed that exceptional books on National importance, Strategic importance, Civilization importance, Integration importance and by reputed publishers / authors etc. will be considered for purchase.

#### **C. Grants Committee:**

The Foundation Committee decided that the existing Grants Committee will be continued. However, the Foundation Committee decided that some members of the Foundation is to be added to the existing Grants Committee and nominated following members to add in the Committee:



1. Prof. Arunoday Saha
2. Shri Prafulla Ketkar

Member  
Member

**Item 12: To consider the changes in the procedure of release assistance under various schemes of RRRLF.**

The Foundation Committee prescribed the following changes to streamline and simplify the existing payment procedure of releasing assistance under various schemes:

**1. Assistance for Book procured under the Matching Scheme:**

Assistance towards procurement of Books under the Matching Scheme will be released directly to the State/UT Library Authorities on the basis of a demand submitted in the prescribed format as per the net order value of selected titles to be ordered during the year considering the matching fund allocation and SLC recommendations.

After utilization of the assistance towards procurement of selected titles, the State/UT library authorities will submit Utilization Certificate and a certificate to that effect that the titles have been received in good condition and the same have been distributed to the selected libraries.

However, in case of procurement of Books under the Matching Scheme, regulated through any specific MoU, signed by RRRLF and other party for this specific purpose, the purchase modalities and payment process will be regulated by the provisions of the specific MoU only.

**2. Release of assistance under Matching Schemes (except Book assistance):**

Assistance under the matching schemes is to be released directly to the State/District Library Authorities/ beneficiary libraries instead of the vendors/executing agencies. The State/UT Library Authorities or the Libraries will submit the Utilization Certificate in a specific format and item wise statement of expenditure as specified in the sanction order.

For big projects in respect of Government organizations/Government Libraries having financial implication of Rs. 1.00 Crore (Rupees one crore) and above, the assistance will be released in two installments (50% as 1<sup>st</sup> installment and 50% as 2<sup>nd</sup> installment). For small projects of Government organizations/Government libraries having financial implication less than Rs. 1.00 Crore (Rupees one crore), the assistance will be released in two installments in 90:10 ratio i.e. 90% in first installment and 10% in the 2<sup>nd</sup> installment.

In case of procurement through GeM, both for Government / Non-Government Libraries, the sanctioned amount of assistance will be released to the State / UT library authorities in one installment.

3. Release of assistance under Non-Matching Schemes:

Item is differed by the committee.

Any Other Item with the permission of the Chair:

Item: Constitution of Institutional Search-cum-Screening Committee (ILSSC) has to be constituted for the Tagore National Fellowship/Tagore National Scholarships Scheme of Ministry of Culture.

The Committee approved the ILSSC committee already proposed by RRRLF. The members of the Committee are as follows:


- |  |                  |
|--|------------------|
| 1. Prof Heerman Tiwari, Foundation Member, RRRLF               | Member           |
| 2. Shri Prfulla Ketkar, Foundation Member, RRRLF               | Member           |
| 3. Prof. Jayanta Sengupta, Curator, Victoria Memorial, Kolkata | Member           |
| 4. Smt. Gouri Basu, Director, EZCC, Kolkata                    | Member           |
| 5. Prof. Ajay Pratap Singh, Director General, RRRLF            | Member-Secretary |


Item: To consider providing Internship to BLIS & MLIS Students of IGNOU through an academic collaboration with IGNOU and RRRLF without having any financial liability.

The committee approved the proposal in principle for signing MoU with IGNOU.

The Chairman expressed his gratitude to all members of the Foundation for participating and sharing valued opinion in the proceedings.

The meeting ended with a Vote of Thanks to the Chair.

  
Prof. Ajay Pratap Singh  
Director General, RRRLF

  
Shri Partha Sarthi Sen Sharma, IAS  
Chairman, RRRLF